A black and white cover with a globe and text

Description automatically generated

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| **DATE** | XX/XX/2024 |

To the members of the Simon Cumbers Media Fund Judging Panel,

This letter confirms that if [FULL NAME] receives funding for their project titled [PROJECT NAME] as proposed to the Simon Cumbers Media Fund, the [NAME OF MEDIA OUTLET] will publish / broadcast their work within the specified timeframe, subject to satisfactory editorial quality.

We will also acknowledge the Fund by:

**For Print:**

Including the following wording ‘Supported by the Simon Cumbers Media Fund’ and include the Simon Cumbers Media Fund logo at end of any published article.

**For broadcast, podcast or other non-written productions**,

We confirm we will ensure that the Fund is clearly acknowledged by the programme presenter at end of the broadcast / programme credits / as strap line.

**For any other online content or reference made to the publication or programme/broadcast**:

‘Supported by the Simon Cumbers Media Fund’ will be included at the end of the article and the logo will also be visible.

|  |  |
| --- | --- |
| DIGITAL SIGNATURE OF COMMISSIONING EDITOR |  |
| FULL NAME, PRINTED |  |
| TITLE/POSITION |  |
| MEDIA OUTLET |  |
| DIRECT EMAIL ADDRESS |  |
| DIRECT CONTACT NUMBER |  |